



JAMES A. NOYES, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

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ALHAMBRA, CALIFORNIA 91802-1460

April 15, 2004

IN REPLY PLEASE

REFER TO FILE: **AS-0**

73272

Amendment 3

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**SAN GABRIEL VALLEY
LANDSCAPE AND GROUNDS MAINTENANCE SERVICES
SUPERVISORIAL DISTRICT 1
3 VOTES**

IT IS RECOMMENDED THAT YOUR BOARD:

1. Find that this additional contract work is exempt from the provisions of the California Environmental Quality Act (CEQA).
2. Approve an amendment to Contract No. 73272 with Midori Gardens and Landscape Services, located in Santa Ana, California, to include landscape maintenance services to the Road Maintenance District 1 facility, located within the First Supervisorial District.
3. Delegate authority to the Director of Public Works to execute the amendment.
4. Authorize Public Works to encumber an additional annual amount of \$10,222, increasing the annual not-to-exceed amount from \$40,668 to \$50,890 during the fourth year of this contract and from \$35,168 to \$45,390 during the fifth and final option year of this contract, plus 15 percent for additional, unforeseen landscape maintenance services within the scope of this contract. Funds are available in the 2003-04 Road Fund budget.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

On March 6, 2001, Synopsis 52, your Board awarded Contract No. 73272 to Midori Gardens Landscape Services to provide landscape maintenance services at various medians located in Supervisorial Districts 1 and 5. The purpose of this requested action is to amend this contract to include landscape and maintenance services for Public Works' Road Maintenance District 1 facility, located at 14747 East Ramona Boulevard, Baldwin Park, California in Supervisorial District 1. At the County's discretion, this contract allows for the addition of locations within a five-mile radius of the contracted facilities, provided that the cost does not exceed the cost to provide the service for similar facilities that are subject to the contract. The contractor's price for providing this proposed additional service is consistent with its rate for the facilities currently maintained and the location is within five miles of the currently maintained area.

Implementation of Strategic Plan Goals

This recommended action is consistent with the County's Strategic Plan Goals of Organizational Effectiveness and Fiscal Responsibility. This amendment will improve internal operations through the utilization of this contractor's expertise to effectively provide landscaping services in a timely, responsive, and cost-effective manner, as well as improve the quality of life in the County.

FISCAL IMPACT/FINANCING

This recommended amendment will increase this contract's annual not-to-exceed amount by \$10,222, from \$40,668 to \$50,890 during the fourth year of this contract and from \$35,168 to \$45,390 during the fifth and final option year of this contract, plus 15 percent for additional landscape maintenance services within the scope of this contract. This contract remains cost-effective. Funds to cover this amendment are available in the 2003-04 Road Fund budget. There will be no impact on net County cost.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Prior to the Director executing this amendment which is substantially reflected in the Enclosure, the contractor will execute and County Counsel will review it as to form.

The Honorable Board of Supervisors
April 15, 2004
Page 3

ENVIRONMENTAL DOCUMENTATION

The additional work is categorically exempt from the CEQA as specified in Class 1(j) and (s) of the Environmental Document Reporting Procedures and Guidelines adopted by your Board on November 17, 1987, Synopsis 57.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The approval of this amendment will not result in any impact on other current services or projects.

CONCLUSION

One approved copy of this letter is requested.

Respectfully submitted,

JAMES A. NOYES
Director of Public Works

BG
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Enc.

cc: Chief Administrative Office
County Counsel

PROPOSED AMENDMENT 3 TO CONTRACT NO. 73272

SAN GABRIEL VALLEY

LANDSCAPE AND GROUNDS MAINTENANCE SERVICES

THIS AMENDMENT, made and entered into as of this _____ day of _____, 2004, by and between the COUNTY OF LOS ANGELES, a subdivision of the State of California, a body corporate and politic, hereinafter referred to as "COUNTY," and MIDORI GARDENS AND LANDSCAPE SERVICES, hereinafter referred to as "CONTRACTOR."

W I T N E S S E T H

WHEREAS, Contract No. 73272 was entered between the County and the Contractor on March 6, 2001, for San Gabriel Valley - Landscape and Median Maintenance Services; and

WHEREAS, Landscape and grounds maintenance is required at the Road Maintenance District 1 office; and

WHEREAS, The County, in accordance with Part I, Section 2.C, Facilities to be Maintained, and Part II, Section 3.G, Changes and Amendments of Terms, desires to add these services and facility to the scope of work covered under this Contract, and the Contractor desires to provide the additional services.

NOW, THEREFORE, in consideration of these facts and payment to be made by the County, the County and the Contractor agree that Contract No. 73272 between them shall be amended as follows:

FIRST: The Road Maintenance District 1 office shall be added to the facilities to be maintained by the Contractor under the scope of work of this Contract. The addition of this facility to this Contract will become effective upon notification by the Public Works Contract Manager.

SECOND: The Contractor shall provide these additional services in accordance with the frequencies reflected in Exhibit A and Exhibit B for \$10,222, increasing the annual not-to-exceed amount from \$40,668 to \$50,890 during the fourth year of this contract and from \$35,168 to \$45,390 during the fifth year of this contract, or such greater sum as the Board may approve.

THIRD: All other terms, requirements, specifications, conditions, and prices of the original Contract shall remain in effect.

IN WITNESS WHEREOF, the County and the Contractor have hereunto subscribed their names by and through their officers thereunto duly authorized, as of the day, month, and year hereinabove first written.

COUNTY OF LOS ANGELES

By _____
Director of Public Works

APPROVED AS TO FORM:

OFFICE OF THE COUNTY COUNSEL

By _____
Deputy

MIDORI GARDENS AND LANDSCAPE
SERVICES

By _____
Its President

By _____
Its Secretary

Exhibit A.1

Schedule of Prices

| <u>ITEM</u> | <u>ITEM DESCRIPTION</u> | <u>FREQUENCY</u> | <u>COST PER FREQUENCY</u> | <u>ANNUAL COST</u> |
|------------------------------------|---|------------------|---------------------------|--------------------|
| FACILITY: | MD-1 (BALDWIN PARK) OFFICE LANDSCAPE 14747 E. Ramona Blvd., Baldwin Park | | | |
| GROUP I | | | | |
| 1. | Mowing | | | |
| | a. General Turf Areas | <u>52</u> | <u>66-</u> | <u>3432-</u> |
| | b. Specialized Areas | <u>N/A</u> | <u> </u> | <u> </u> |
| 2. | Site Inspection and Reporting | | | |
| | a. Per Requirements | <u>52</u> | <u>5-</u> | <u>260-</u> |
| 3. | Management/Supervision | <u>52</u> | <u>5-</u> | <u>260-</u> |
| Group I Total Annual Costs | | | | <u>3952-</u> |
| Group I Estimated Annual Man-Hours | | | | <u>180.00 hrs</u> |
| GROUP II | | | | |
| 4. | Weed Removal | | | |
| | a. Beds, Planters, Ground Cover | <u>26</u> | <u>44-</u> | <u>1144-</u> |
| | b. Walks, Hardscape, Bare Areas | <u>12</u> | <u>11-</u> | <u>232-</u> |
| | c. Undeveloped Areas | <u>N/A</u> | <u> </u> | <u> </u> |
| 5. | Litter Control | | | |
| | a. Developed Areas | <u>52</u> | <u>11-</u> | <u>572-</u> |
| | b. Undeveloped Areas | <u>N/A</u> | <u> </u> | <u> </u> |
| 6. | Raking | | | |
| | a. Turf Under Trees | <u>12</u> | <u>11-</u> | <u>132-</u> |
| | b. Planter Beds and Planters | <u>26</u> | <u>15-</u> | <u>390</u> |

Exhibit A.2

Schedule of Prices - Cont'd (MD-1 Office Landscape)

| <u>ITEM</u> | <u>ITEM DESCRIPTION</u> | <u>FREQUENCY</u> | <u>COST PER FREQUENCY</u> | <u>ANNUAL COST</u> |
|-------------------------------------|--|------------------|-------------------------------|------------------------|
| 7. | Clearance Pruning/Hedge Trimming | | | |
| a. | Tree Safety Clearance/ Tree Pruning | <u>6</u> | <u>50.</u> | <u>300 -</u> |
| b. | Shrub Safety Clearance/ Shrub Pruning (Including Ivy) | <u>3</u> | <u>50</u> | <u>150 -</u> |
| c. | Hedge Shaping and Trimming (Including Ivy) | <u>3</u> | <u>350</u> | <u>1050 -</u> |
| d. | Groundcover Thinning/ Turf Reseeding | <u>1</u> | <u>500</u> | <u>500 -</u> |
| 8. | Sweeping | | | |
| a. | Hard Surfaces, Walks, Steps | <u>52</u> | <u>5 -</u> | <u>260 -</u> |
| 9. | Aerification | | | |
| a. | Per Specification | <u>N/A</u> | <u> </u> | <u>N/A</u> |
| 10. | Rodent Control | | | |
| a. | Per Specification | <u>As-Needed</u> | <u> </u> | <u>N/A</u> |
| 11. | Plant Fertilization | <u>As-Needed</u> | <u> </u> | <u>N/A</u> |
| 12. | Mulch | | | |
| a. | Replenish mulch | <u>As-Needed</u> | <u> </u> | <u>N/A</u> |
| 13. | Site Inspection and Reporting | | | |
| a. | Per Requirements | <u>52</u> | <u>5 -</u> | <u>260 -</u> |
| 14. | Management/Supervision | <u>52</u> | <u>5 -</u> | <u>260 -</u> |
| Group II Total Annual Costs | | | | <u>5150 -</u> |
| Group II Estimated Annual Man-Hours | | | | <u>234</u> |

Schedule of Prices - Cont'd (MD-1 Office Landscape)

Exhibit A.3

| <u>ITEM</u> | <u>ITEM DESCRIPTION</u> | <u>FREQUENCY</u> | <u>COST PER FREQUENCY</u> | <u>ANNUAL COST</u> |
|---|--|------------------|-------------------------------|------------------------|
| GROUP III | | | | |
| 15. Chemical Application | | | | |
| a. | Turf - detailing general turf areas with systemic herbicides | <u>3</u> | <u>75-</u> | <u>225-</u> |
| b. | Beds and Planters, Walkways, Hard Surfaces, Undeveloped Areas, Drainage Areas, Curb and Gutter Expansion Joints, Roadways, Stream Beds - With Systemic Herbicides. | <u>3</u> | <u>125-</u> | <u>375-</u> |
| 16. Site Inspection and Reporting | | | | |
| a. | Per Requirements | <u>52</u> | <u>5-</u> | <u>260</u> |
| 17. Management/Supervision | | | | |
| | | <u>52</u> | <u>5-</u> | <u>260</u> |
| Group III Total Annual Costs | | | | <u>1120</u> |
| Group III Estimated Annual Man-Hours | | | | <u>1</u> |
| GROUP IV | | | | |
| 18. Irrigation/Watering - Manual or Automatic | | | | |
| a. | Valve Box Integrity - replace covers, check for safety & security | <u>N/A</u> | <u>N/A</u> | <u>N/A</u> |
| b. | Inspect, Operate, Control and Make Adjustments | <u>N/A</u> | <u>N/A</u> | <u>N/A</u> |
| c. | Inspect salt build-up and Inject solutions for cleaning | <u>N/A</u> | <u>N/A</u> | <u>N/A</u> |
| d. | Repair, Replace, Relocate Sprinkler Heads, Tree Bubblers and Drip Emitters (Including labor and material) | <u>N/A</u> | <u>N/A</u> | <u>N/A</u> |
| e. | Inspect excessively wet and Dry areas | <u>N/A</u> | <u>N/A</u> | <u>N/A</u> |
| f. | Flush and Inspect Y-filter at each RCV | <u>N/A</u> | <u>N/A</u> | <u>N/A</u> |

Schedule of Prices - Cont'd (MD-1 Office Landscape)

| <u>ITEM</u> | <u>ITEM DESCRIPTION</u> | <u>FREQUENCY</u> | <u>COST PER FREQUENCY</u> | <u>ANNUAL COST</u> |
|---|---|------------------|-------------------------------|------------------------|
| g. | Flush and Inspect Y-filter at backflow | <u>N/A</u> | <u> </u> | <u>N/A</u> |
| h. | Reset rain sensor on Controller | <u>N/A</u> | <u> </u> | <u>N/A</u> |
| i. | Flush each irrigation system (and every time work is done on the irrigation system) | <u>N/A</u> | <u> </u> | <u>N/A</u> |
| j. | Manual water of shrub, Ground cover and trees | <u>N/A</u> | <u> </u> | <u>N/A</u> |
| All irrigation replacement parts shall be as per original installation or approved equal by the County of Los Angeles. | | | | |
| 19. | Site Inspection and Reporting | | | |
| a. | Per Requirements | <u>N/A</u> | <u> </u> | <u>N/A</u> |
| 20. | Management/Supervision | <u>N/A</u> | <u> </u> | <u>N/A</u> |
| | Group IV Total Annual Costs | | | <u>N/A</u> |
| | Group IV Estimated Annual Man-Hours | | | <u>N/A</u> |

COST SUMMARY

FACILITY: MD-1 OFFICE LANDSCAPE

| | <u>COSTS</u> | <u>MAN-HOURS</u> |
|-----------|-----------------|------------------|
| GROUP I | <u>3952</u> | <u>180</u> |
| GROUP II | <u>5150</u> | <u>234</u> |
| GROUP III | <u>1120</u> | <u>50</u> |
| GROUP IV | <u>-</u> | <u>-</u> |
| TOTAL | <u>\$10222-</u> | <u>464</u> |

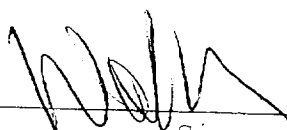
TOTAL COST SUMMARY

MD-1 OFFICE LANDSCAPE

| <u>FACILITY</u> | <u>TOTAL COSTS</u> | <u>TOTAL MAN-HOURS</u> |
|-----------------------|------------------------|----------------------------|
| MD-1 OFFICE LANDSCAPE | \$ <u>10,222.00</u> | <u>464 HR</u> |
| GRAND TOTAL | \$ <u>10,222.00</u> | <u>464 HR</u> |

Midori Gardens Landscape Services

Legal Name of Proposer (Print)



Signature

C-27 308373

Required License Number

3231 S. Main Street,

Address

Santa Ana, CA.

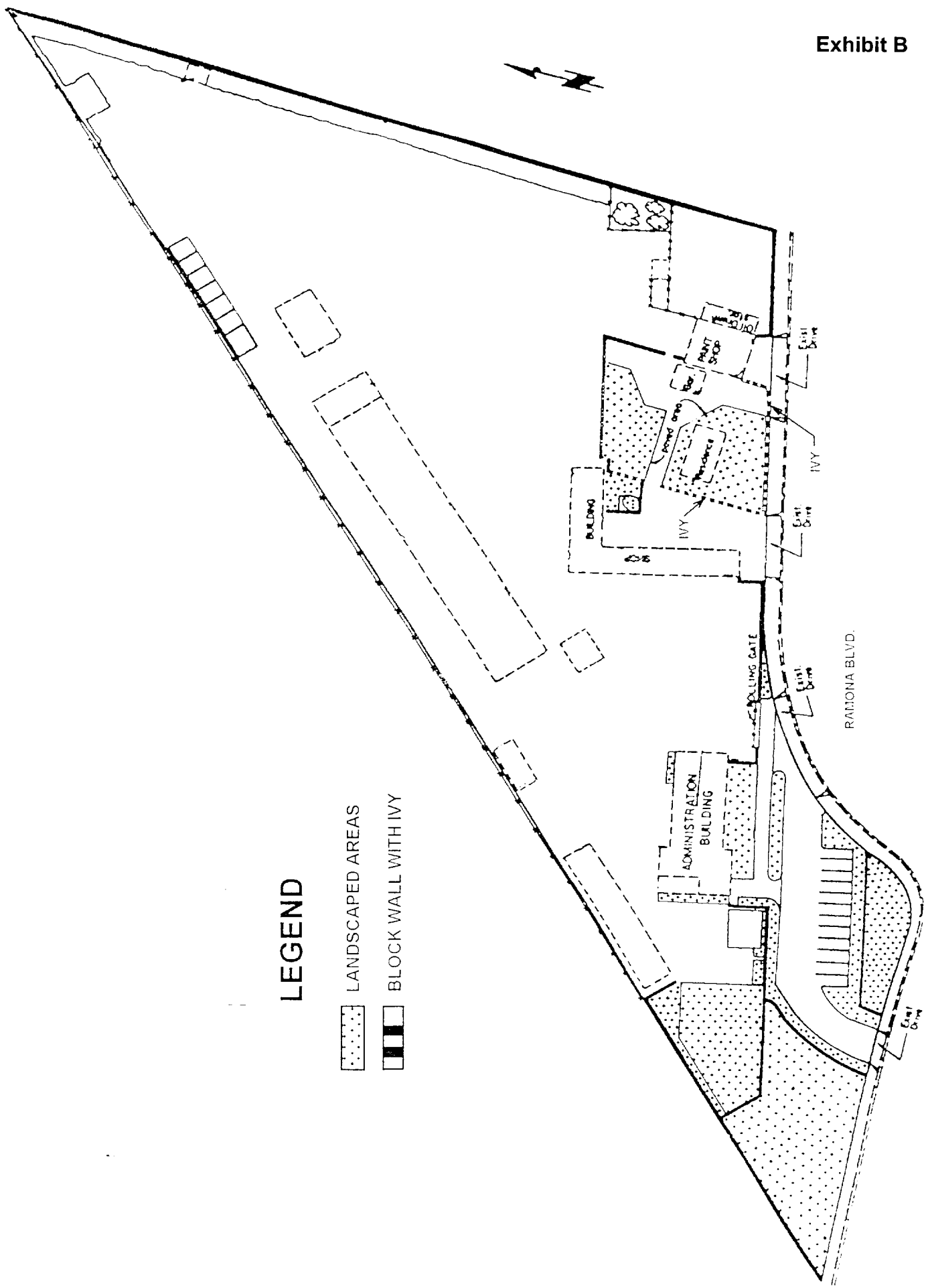
City

92707

Zip Code

(714) 751-8792

Telephone



LEGEND

- LANDSCAPED AREAS
- BLOCK WALL WITH IVY